



Department of Motor Vehicles

6 EMPIRE STATE PLAZA • ALBANY, NY 12228

"P" 24 (2021)

Albany, New York

December 27, 2021

TO: All Enforcement Agencies

SUBJECT: Documenting Out-of-State & Out-of-Country License Numbers

When ticketing Out-of-State and Out-of-Country drivers, it is important to document their correct state or province code and full license numbers to ensure state compliance with 49 CFR §384.209 related to the required notification of traffic violations to the driver's state of record.

Make sure that you legibly record the license number in the "I.D. Number" field and the two-character code for State, Country, or Province in the "State" field on the UT-50/UT-60. If issuing an electronic ticket, please ensure that the information being transmitted is complete and accurate.

The correct codes for Mexico and the Canadian Provinces are as follows:

MX - Mexico

AB - Alberta

BC - British Columbia

MB - Manitoba

NB - New Brunswick

NF - Newfoundland and Labrador

NT - Northwest Territory

NS - Nova Scotia

NU - Nunavut

ON - Ontario

PE - Prince Edward Island

QC - Quebec

SK - Saskatchewan

YT - Yukon Territory

Please share this information with appropriate staff. Thank you.

Mark J.F. Schroeder
Commissioner

Attachments: UT-50 & UT-60

SAMPLE UT-50 (6/21)

BF XXXXXXXX New York State - Department of Motor Vehicles
SIMPLIFIED INFORMATION / COMPLAINT
The People of The State of New York VS. POLICE AGENCY

LAST NAME FIRST NAME M.I. LOCAL POLICE CODE

NUMBER & STREET ADDRESS APT. NO. PHOTO LIC SHOWN

CITY STATE ZIP CODE OWNER IS OPER. LIC CLASS/ID TYPE

I. D. NUMBER SEX DATE OF BIRTH (MMDDYY)

STATE LICENSE EXPIRES (MMDDYY) VEH. TYPE VEH. YR. VEH. MAKE VEH. COLOR

PLATE # REG. STATE REGISTRATION EXPIRES (MMDDYY)

THE PERSON DESCRIBED ABOVE IS CHARGED AS FOLLOWS

TIME (24hour HHMM) DATE OF OFFENSE (MMDDYY)

IN VIOLATION OF: (SECTION AND SUBDIVISION)

DESCRIPTION / NARRATIVE

PLACE OF OCCURRENCE

IN THE ☐ City ☐ Town ☐ Village

OF: COUNTY OF: PRECINCT:

COMPLAINANT SIGN AND PRINT NAME/RANK Affirmed under penalty of perjury.

RADAR OPERATOR NAME (Print)

DATE AFFIRMED ARREST TYPE OFFICER ID # OFFICER'S COMMAND

THIS MATTER IS SCHEDULED TO BE HANDLED ON THE APPEARANCE DATE BELOW IN THE:

COURT OF: COUNTY OF: SUMMONS PART

ADDRESS

CITY STATE ZIP CODE

☐ RETURN BY MAIL BEFORE, OR IN PERSON ON:

☐ MUST APPEAR IN PERSON ON: ____/____/____ at ____:____ M

FOR COURT USE ONLY

COURT CODE JUSTICE CODE DATE ADJUDICATED DATE SENTENCE IMPOSED

CHARGE CONVICTED OF: ☐ AS ABOVE ☐ VTL ☐ OTHER DISPOSITION / SENTENCE FINE SURCHARGE

BAIL FORFEITURE DATE ☐ LIC ☐ REV ☐ SUSP ☐ MAND ☐ PERM ____ DAYS / MONTHS / YEAR

CONSECUTIVE BAR CODE

BFXXXXXXX

SAMPLE UT-60 (9/21)

ABF XXXXXXXX New York State - Department of Motor Vehicles
SIMPLIFIED INFORMATION / COMPLAINT
The People of The State of New York VS. POLICE AGENCY

LAST NAME FIRST NAME M.I. LOCAL POLICE CODE

NUMBER & STREET ADDRESS APT. NO. PHOTO LIC SHOWN

CITY STATE ZIP CODE OWNER IS OPER. LIC CLASS/ID TYPE

I. D. NUMBER SEX DATE OF BIRTH (MMDDYY)

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DESCRIPTION / NARRATIVE

PLACE OF OCCURRENCE

IN THE ☐ City ☐ Town ☐ Village

OF: COUNTY OF: PRECINCT:

COMPLAINANT SIGN AND PRINT NAME/RANK Affirmed under penalty of perjury.

RADAR OPERATOR NAME (Print)

DATE AFFIRMED ARREST TYPE OFFICER ID # OFFICER'S COMMAND

THIS MATTER IS SCHEDULED TO BE HANDLED ON THE APPEARANCE DATE BELOW IN EITHER THE:

☐ TRAFF. VIOL. BUREAU IN: OR THE ☐ City ☐ Town ☐ Village ☐ Criminal ☐ District

COURT OF: COUNTY OF: SUMMONS PART

ADDRESS

CITY STATE ZIP CODE

☐ RETURN TO THE COURT BY MAIL OR IN PERSON BEFORE:

☐ MUST APPEAR IN PERSON ON: ____/____/____ at ____:____ M

FOR COURT USE ONLY

COURT CODE JUSTICE CODE DATE ADJUDICATED DATE SENTENCE IMPOSED

CHARGE CONVICTED OF: ☐ AS ABOVE ☐ VTL ☐ OTHER DISPOSITION / SENTENCE FINE SURCHARGE

BAIL FORFEITURE DATE ☐ LIC ☐ REV ☐ SUSP ☐ MAND ☐ PERM ____ DAYS / MONTHS / YEAR

CONSECUTIVE BAR CODE

ABFXXXXXXX

UT-60 (9/21)